

## **MORTON-JAMES PUBLIC LIBRARY PATRON CODE OF CONDUCT**

The Library is intended to be an inviting, comfortable, clean, and safe place for reading, selecting materials, studying, writing, using computers, and attending Library authorized programs and meetings.

Library users are expected to conduct themselves in a manner that respects the rights of everyone to use the Library.

1. These rules are intended to ensure that all Library users may enjoy good service in pleasant surroundings.
2. Enforcement of these rules will be conducted in a fair and reasonable manner. Library staff and police officers are authorized to enforce these rules. Failure to comply with the Library's established rules and policies could result in removal from the premises and exclusion from the Library for a period of one day to one year, or an arrest or prosecution. Violations could also result in the restriction and/or termination of Library privileges, including the use of Library computers and other equipment. Notice of "no trespass" will be issued in cases of criminal offense.

### **Conduct Not Allowed on Library Property:**

- a. Engaging in any activity in violation of federal, state, local or other applicable law, or Library policy.
- b. Failing to comply with a reasonable staff request.
- c. Carrying firearms unless otherwise authorized by law (concealed gun permits).
- d. Being under the influence of alcohol/illegal drugs, and selling, using or possessing alcohol/illegal drugs or drug paraphernalia. (Amended 6/18)
- e. Verbally, physically, or sexually threatening or harassing other users, volunteers, or staff, including stalking, loitering, offensive touching, and obscene acts such as sex acts and indecent exposure.
- f. Public displays of affection that are disruptive to the Library environment or distracting to others. Prohibited conduct includes hugging, kissing, touching or any other display of affection that a Library staff member determines to be inappropriate.
- g. Selling or attempting to sell items or services on Library property, with the exception of approved items related to Library-sponsored programs.
- h. Stealing, damaging, altering, or inappropriate use of property, furniture, or equipment in the Library or on Library grounds.
- i. Trespassing in non-public areas; being in the Library without permission of an authorized Library employee before or after Library operating hours.
- j. Fighting or challenging to fight, running, pushing, shoving, or throwing things.

- k. Creating disruptive noises such as loud talking, screaming, obscene language, or banging on equipment or furniture.
- l. Group activities which are disruptive to the Library environment.
- m. Using audible devices without headphones or with headphones set at a volume that disturbs others.
- n. Cell phone and other communication device usage that disturbs others. These devices should be set in silent or vibrate mode. Conversations should be kept at a suitable volume and duration so as not to disturb others.
- o. Using restrooms for bathing or shampooing, doing laundry, or changing clothes.
- p. Littering.
- q. Smoking, chewing, and other tobacco use in the Library.
- r. Being in the Library barefoot, without a shirt, or being otherwise attired so as to be disruptive to the Library environment.
- s. Leaving packages, backpacks, luggage, or any other personal items unattended. Those unattended items are subject to immediate confiscation.
- t. Using wheeled devices in the Library including skateboards, skates, bikes, and scooters, (with the exception of baby strollers and ADA-assistive devices; e.g., wheelchairs).
- u. Blocking aisles, exits, or entrances.
- v. Bringing pets or animals into the Library, (with the exception of service animals—per Federal law ADA Title II and III).
- w. No food or drink allowed in the Moller Technology Center. Drinks in building need to be capped or be in containers with lids. (Amended 6/18)

Adopted April 12, 2017  
Amended, June 13, 2018