

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a Special Meeting of the Library Board of the Morton-James Public Library, Nebraska City, Nebraska, will be held at **3:00 P.M., on Friday, December 22, 2017** at the Morton-James Public Library in Nebraska City. The meeting will be open to the public. An agenda for such meeting, kept continuously current, is available for public inspection at the Morton-James Public Library in Nebraska City.

A handwritten signature in cursive script that reads "Donna S. Kruse". The signature is written in dark ink and is positioned above a horizontal line.

Donna S. Kruse
Library Director

Morton-James Public Library
December 22, 2017
SPECIAL MEETING
AGENDA

Call meeting to order 3:00 PM- Cindy Patton

Signing of Roll Call

Consent Agenda

 Approve Budget Report

Approve payment of claims

Approve Annual Report Draft

Approve Library Closing on January 30 for Inventory

CITY OF NEBRASKA CITY
BUDGET REPORT
CALENDAR 11/2017, FISCAL 2/2018

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT USED	AMOUNT UNEXPENDED
10-50-5000	Library - Salaries	250,739.88	18,477.91	37,281.31	14.87	213,458.57
10-50-5005	Library - Social Security	19,181.60	1,324.75	2,674.40	13.94	16,507.20
10-50-5010	Library - Group Ins	59,908.87	4,536.85	9,073.70	15.15	50,835.17
10-50-5012	Library - Pension	15,314.79	822.62	1,653.90	10.80	13,660.89
10-50-5014	Library - Unemp Comp	.00	.00	.00	.00	.00
10-50-5020	Library - Utilities	25,500.00	1,835.95	4,532.40	17.77	20,967.60
10-50-5023	Library - Telephone/Internet	3,000.00	244.34	471.82	15.73	2,528.18
10-50-5024	Library - Garbage/Recycling	330.00	52.00	52.00	15.76	278.00
10-50-5025	Library - Equipment Rent	.00	.00	.00	.00	.00
10-50-5026	Library - Equipment	2,600.00	.00	.00	.00	2,600.00
10-50-5028	Library - Office Supplies	4,000.00	128.98	545.25	13.63	3,454.75
10-50-5029	Library - Postage	2,250.00	200.00	300.00	13.33	1,950.00
10-50-5030	Library - Miscellaneous	400.00	.00	.00	.00	400.00
10-50-5031	Library - Housekeeping Sup/Equ	1,500.00	22.39	286.72	19.11	1,213.28
10-50-5032	Library - Credit Card Fees	1,000.00	119.74	179.13	17.91	820.87
10-50-5036	Library - Refund Charges/Depos	100.00	.00	.00	.00	100.00
10-50-5050	Library - Adv/Printing/Pub/Web	1,700.00	.00	.00	.00	1,700.00
10-50-5100	Library - Rep/Maint - Building	26,000.00	24.00	1,134.00	4.36	24,866.00
10-50-5105	Library - Rep/Maint - Grounds	1,800.00	.00	332.00	18.44	1,468.00
10-50-5106	Library - Pest Control	420.00	.00	35.00	8.33	385.00
10-50-5110	Library - Rep/Maint - Equip/Ve	.00	.00	.00	.00	.00
10-50-5210	Library - Computer	5,000.00	270.00	1,283.56	25.67	3,716.44
10-50-5230	Library - Dues/Memberships	1,000.00	.00	.00	.00	1,000.00
10-50-5250	Library - Training/Conference	3,500.00	495.29	495.29	14.15	3,004.71
10-50-5403	Library - Contract Sup/Sev	8,000.00	2,669.60	3,188.38	39.85	4,811.62
10-50-5409	Library - Prg and Event Sup/Se	200.00	.00	.00	.00	200.00
10-50-5430	Library - Chemicals	.00	.00	.00	.00	.00
10-50-5500	Library - Travel/Meals/Lodging	2,000.00	12.20	25.31	1.27	1,974.69
10-50-5600	Library - Capital Outlays	.00	.00	.00	.00	.00
10-50-5601	Library - Capital Improvements	22,000.00	.00	.00	.00	22,000.00
10-50-5775	Library - Electronic Subscript	7,500.00	2,500.00	5,597.00	74.63	1,903.00
10-50-5776	Library - Aid Purchases	1,333.00	.00	.00	.00	1,333.00
10-50-5777	Library - Materials	40,000.00	3,223.29	6,543.70	16.36	33,456.30
10-50-5800	Library - Donation Purchases	8,148.00	342.04	575.75	7.07	7,572.25
10-50-5810	Library - Grant Purchases	20,000.00	.00	.00	.00	20,000.00
10-50-5812	Library - Endowments	30,000.00	336.13	1,106.75	3.69	28,893.25
	TOTAL LIBRARY EXPENSE	564,426.14	37,638.08	77,367.37	13.71	487,058.77

Morton-James Public Library

Bills paid for the month of November 2017

Dec. 22, '17

Account or Invoice #	Vendor	Acct #10-50	Account Title	Amount
L-Account #L0336882	Baker & Taylor	5777	Library Materials	\$1,563.02
L-Bennett	Sue Bennett			\$66.61
		5500	Travel/Meals/Lodging \$14.18	
		5250	Training/Conference \$52.43	
L-Inv #81918	Bohl Plumbing & Heating	5100	Repairs/Maintenance	\$70.00
L-TL1688 Inv #749598	Capital Business Systems	5403	Contract Supplies/Services	\$151.30
Inv #1523024 & #1531176	Center Point Large Print	5777	Library Materials	\$355.92
L-246 3119 3672 6238	Chase Card Services			\$1,014.15
		5777	Library Materials \$537.21	
		5029	Postage \$100.00	
		5210	Computers \$20.00	
		5023	Telephone/Internet \$245.74	
		5800	Donations \$111.20	
L-Acct # 749-01464	Cintas	5403	Contract Supplies/Services	\$75.90
L-Invoice #70	CompuTech Computer Services	5210	Computer	\$250.00
L-CP1068808	Creative Product Source	5800	Donations	\$442.66
L-Inv Oct17 & Nov 17	Dave's Lawn Care	5105	Repairs/Maintenance - Grounds	\$560.00
L-Davis	Davis, Denise	5800	Donations	\$33.82
L-Invoice #12171012	Dollywood Foundation	5812	Endowments	\$317.91
L-Acc #867199	Eakes Office Solutions			\$318.78
		5028	Office Supplies \$97.63	
		5031	Housekeeping Sup/Equ \$221.15	
L- Kruse	Donna S. Kruse			\$211.49
		5250	Training/Conference \$191.16	
		5500	Travel/Meals/Lodging \$20.33	
L-Acct #131006	Lawn Order	5105	Repairs/Maintenance - Grounds	\$515.84
L-Inv #1303532	Librarians' Choice	5777	Library Materials	\$363.87
L-Acct #697	Mercer			\$53.26
		5031	Housekeeping Sup/Equ \$21.28	
		5100	Repairs/Maintenance \$31.98	
L-Customer #1789-7	Nebraska City Utilities	5020	Utilities	\$1,420.60
L-BLOCK PARTY 2nd 1/2	Omaha Children's Museum	5812	Endowments	\$7,500.00
L-order 1451364	Polk City Directories	5777	Library Materials	\$305.00
L- Inv #145964	Rainbow Book Company			\$372.09
		5800	Donations (Runza) \$322.04	
		5777	Library Materials \$50.05	
L-order G137140	Smart Apple Media	5777	Library Materials	\$98.80
			Total	\$16,061.02
L- PREPAID with City invoice for printer lease 6/30-9/29	Access Systems Leasing	5403	Contract Supplies/Services	\$15.40