

## **Bulk Loans Policy**

1. Bulk loans of large print books will be available to other public libraries. The loans will consist of ten (10) to twenty (20) volumes. Reserve books or new books in the library less than six (6) months will not be available for loan.
2. The length of the loan period will be 36 days with one (1) renewal. Titles that have been placed on reserve will not be renewed. The borrowing library will be asked to return material placed on reserve.
3. Borrowing libraries will be charged postage or delivery fees to and from their library if free postage for the blind and physically handicapped is not available.
4. Library books that have been lost should be reported to a staff member of the Morton-James Public Library as soon as possible. The cost of the lost item will be assessed to the borrowing library immediately according to the Fine Policy.

Amended September 12, 2018