

Application for Temporary Library Card Policy

1. A temporary library card can be issued to persons visiting or living in Nebraska City for six (6) months or less for a deposit of \$25.00. \$15.00 of the deposit will be refunded when the cardholder returns his/her library card to the library and has returned all borrowed items.
 - a. The applicant will provide their temporary Nebraska City address and their permanent address verified with their driver's license.
 - b. This card must be approved by the Library Director or a supervisor designated by the Director.
 - c. To complete the verification process, new library cards will be mailed to the Nebraska City address.
 - d. A photo of the applicant will be required as part of the application process.
2. If under 16, a signature must be obtained from the relative or person the applicant is visiting in Nebraska City.
3. Members may only check out two (2) items until the permanent library card is presented.
4. The member is responsible for all materials borrowed.

Adopted November 9, 2016